



# **SAP Ariba – Supplier Fact Sheet**

Procurement

9 November 2021

# Included

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1. What is SAP Ariba and why are we changing?
2. Supplier Actions Required
3. Your Journey in Ariba
4. Your Experience in Ariba
5. Need Support?
6. Supplier FAQs



# What is SAP Ariba and why are we changing?

SAP Ariba is a cloud based digital procurement platform, allowing Newcrest and suppliers to tender electronically delivering greater efficiencies. We will also leverage Ariba's capability to manage supplier performance.

## Why has Newcrest changed its Source-to-Contract platform?

The move to SAP Ariba allows Newcrest to manage the entire strategic sourcing process from sourcing through to contracting and supplier performance management via a single platform.

- We are **driving digitisation**
- Creating better management **visibility**
- Improving **efficiency** through standardisation
- Providing improved **reporting, analytics** and data quality



## How will this change help you as a Supplier?

- A **better user experience** with new features in SAP Ariba
- **Digitised sourcing and contract processes** on an industry leading platform
- Opportunity to **digitally sign contracts**
- Collaborate **online for contract performance management** (Scorecards)

Newcrest will now be asking you to respond to sourcing events through SAP Ariba.

# Supplier Actions Required

Our goal is to ensure that value is achieved throughout the supply chain and that all transactions adhere to our Company Policy and Standards.

## What are we asking of you?

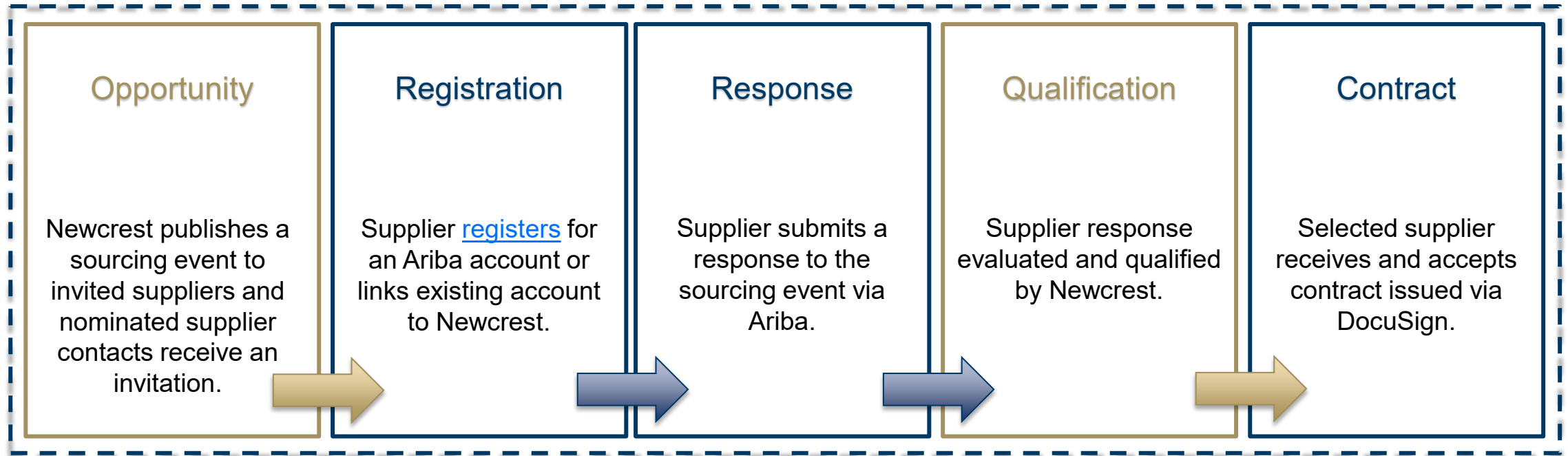
- Newcrest's Procurement function aims to ensure that we partner with our suppliers to capture value through safe, efficient, continuous improvement and innovation.
- Sourcing Events will now be submitted through Ariba. To do this **you will need to register** for a free **account with SAP Ariba**, or **link your existing account to Newcrest**.
- We will request digital signing of a contract via DocuSign.
- Finally, for chosen supplier engagements with Supplier Performance Scorecards, these will be enabled digitally through Ariba.

## What's in it for you?

Newcrest is a member of the International Council on Mining & Metals (ICMM) and is committed to uphold the [10 principles of the ICMM](#).

This includes ensuring that we have a sustainable procurement framework and that our supply chain recognises and is working towards a collaborative approach and shared commitment to adhere to these principles.

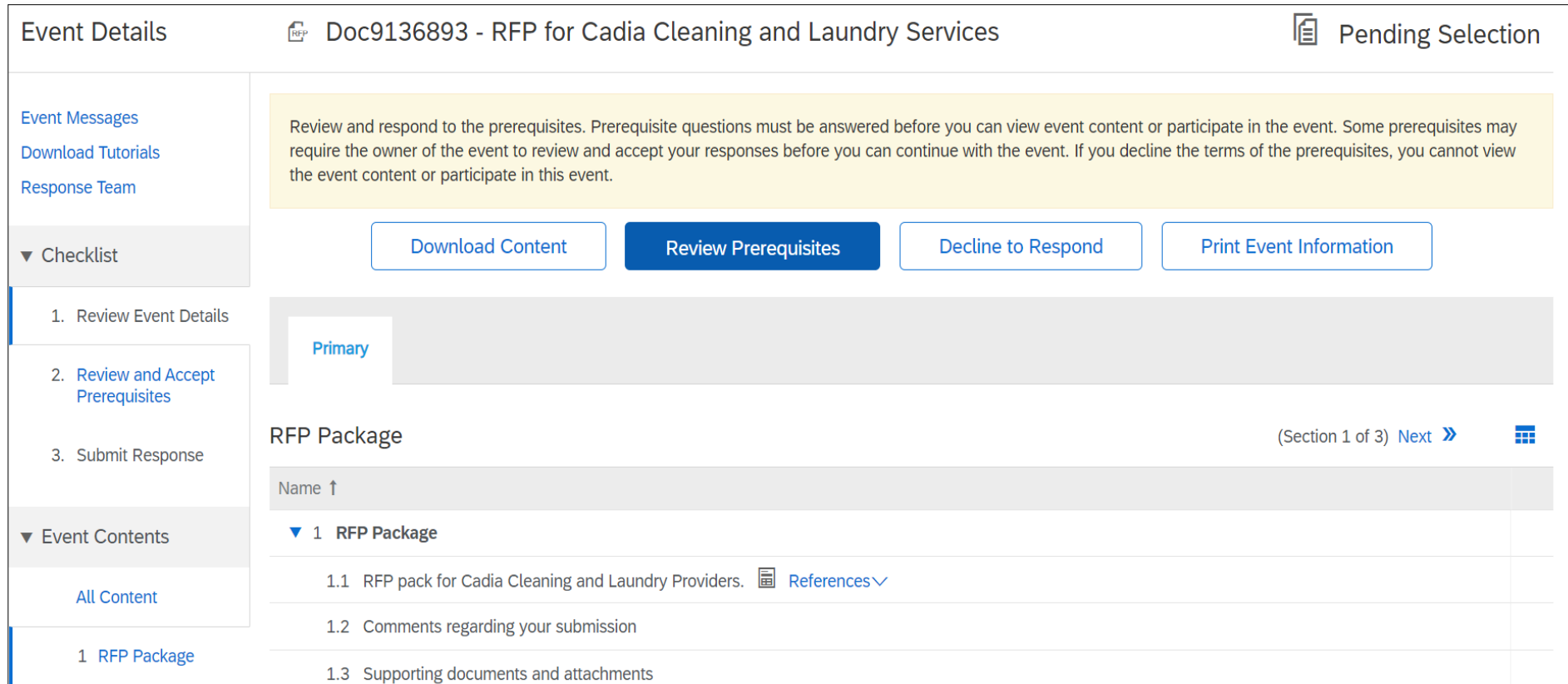
# Supplier Journey in Ariba



# Your Experience in Ariba

Below are some common things you may see while using Ariba.

## Screen Image 1: Sourcing Event



The screenshot displays the 'Event Details' page for a sourcing event. The event title is 'Doc9136893 - RFP for Cadia Cleaning and Laundry Services' and its status is 'Pending Selection'. A yellow warning banner at the top states: 'Review and respond to the prerequisites. Prerequisite questions must be answered before you can view event content or participate in the event. Some prerequisites may require the owner of the event to review and accept your responses before you can continue with the event. If you decline the terms of the prerequisites, you cannot view the event content or participate in this event.' Below the banner are four buttons: 'Download Content', 'Review Prerequisites' (highlighted in dark blue), 'Decline to Respond', and 'Print Event Information'. A 'Checklist' on the left shows three steps: '1. Review Event Details', '2. Review and Accept Prerequisites', and '3. Submit Response'. The 'Event Contents' section shows a table with one item: '1 RFP Package'. The table has a header 'Name ↑' and a 'References' column. The table content includes: '1.1 RFP pack for Cadia Cleaning and Laundry Providers. References', '1.2 Comments regarding your submission', and '1.3 Supporting documents and attachments'. A 'Primary' label is visible above the table. Navigation links include '(Section 1 of 3) Next' and a grid icon.

Event Details Doc9136893 - RFP for Cadia Cleaning and Laundry Services Pending Selection

[Event Messages](#)  
[Download Tutorials](#)  
[Response Team](#)

▼ Checklist

1. Review Event Details
2. [Review and Accept Prerequisites](#)
3. Submit Response

▼ Event Contents


[All Content](#)

1 RFP Package

Review and respond to the prerequisites. Prerequisite questions must be answered before you can view event content or participate in the event. Some prerequisites may require the owner of the event to review and accept your responses before you can continue with the event. If you decline the terms of the prerequisites, you cannot view the event content or participate in this event.

[Download Content](#) [Review Prerequisites](#) [Decline to Respond](#) [Print Event Information](#)

Primary

RFP Package (Section 1 of 3) [Next](#) » 

Name ↑	References
▼ 1 RFP Package	
1.1 RFP pack for Cadia Cleaning and Laundry Providers.	<a href="#">References</a> ▼
1.2 Comments regarding your submission	
1.3 Supporting documents and attachments	

## Screen Image 2: Supplier Performance Survey

Console Doc9043639 - SPM Test - Supplier Performance Survey [ ABC CL... Time remaining 2 days 08:13:01

Event Messages  
Event Details  
Response History

▼ Event Contents

- All Content
- 1 Introduction
- 2 HEALTH, SAFETY & ENV...
- 3 MANNING
- 4 COSTS & DELIVERY
- 5 COMMERCIAL & CONTRAC...


All Content




Name ↑	
1 Introduction	
▼ 2 HEALTH, SAFETY & ENVIRONMENTAL	
2.1 Lost Time Injuries (LTI) Number of LTI's minus target number of LTI's. Shall not exceed 0	* <input type="text"/>
2.2 Medical Treatment Injuries (MTI) Number of MTIs minus target number of MTI's. Shall not exceed 0	* <input type="text"/>
2.3 Incident investigations	* <input type="text"/>

(\*) indicates a required field

|

## Screen Image 3: Supplier Sustainability Questionnaire

Questionnaire (Section 1 of 1) 

Name ↑	
▼ 1 Questionnaire	
1.1 Supplier Sustainability Questionnaire (SSQ)  References▼	*  NML Supplier Sustainability Questionnaire.docx ▼ Update file Delete file
1.2 Supporting attachments, if applicable	Attach a file 

(\*) indicates a required field

[Submit Entire Response](#)[Reload Last Bid](#)[Save draft](#)[Compose Message](#)[Excel Import](#)



## Screen Image 4: Contract Signing with DocuSign

Please review the documents below.

FINISH OTHER ACTIONS ▾

START

**Entire Agreement Survival**  
This Agreement, including the Statement of Work, contains the entire Agreement between the parties related to this subject matter and no alteration or variation of the terms of this Agreement shall be valid unless made in writing and signed by the parties hereto. This Agreement supersedes any prior agreements or understandings between the parties hereto. The obligations set forth in Sections 3, 4, 6, 7, 10, and 12 shall survive any expiration or termination of this Agreement.

The Company and Provider agree to uphold and honor this agreement

The Company

By:

Name:

Title:

Date:

# Need Support?

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## Ariba troubleshooting & support

For Ariba technical support, suppliers should access Ariba [Network Supplier Support Centre](#) via the 'help' menu within Ariba.

Other international access numbers are also available via the [Ariba Support Centre](#).



# Supplier FAQ's

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## Why did Newcrest change to SAP Ariba?

Newcrest converted to SAP Ariba to allow us to manage our entire strategic procurement process from strategic sourcing through to contract management and supplier lifecycle and performance management via a single platform.

## How will it change things for me?

As a Supplier, for future sourcing events you will need to submit your tenders through the SAP Ariba system. To do this you will need to register for a free account with SAP Ariba, or link your existing account to Newcrest.

## Do I have to pay for a SAP Ariba Account?

No, the SAP Ariba Account for sourcing, contract management and supplier lifecycle and performance management is free of cost to you.

## Can't I just submit tenders using the old processes?

The old tender process will no longer be used. Newcrest will assist you through the process of registering for an account so we can continue to engage in our business relationship. The new system is easy to use and provides you with an improved Supplier experience.

## Who should I contact if I have any trouble with registering?

If you are having trouble with registering please contact your Newcrest procurement contact. Be sure to mention the error message (with screenshot) and what browser you are using. You may wish to try using a different web browser (e.g. Microsoft Edge, Chrome).